

Pre-Engineered Metal Buildings Estimator (Arlington)

We are seeking a full-time Estimator of Pre-Engineered Steel Buildings to join our expanding pre-engineered buildings team with their talent, innovation and leadership skills in Arlington, WA. This person will be collecting information from customers, meeting with clients and visitors, customer file maintenance, updating paperwork and performing other general duties, as needed. We are looking for a detail oriented Team Player, who is able to multitask and take on multiple projects at once.

In this position, you will be responsible for the design and placement drawings for pre-engineered steel structures such as warehouses, horse arenas, office buildings, and storage units. If you are proficient in 3-D thinking abilities, this is a great opportunity for you.

Responsibilities and Duties

- Pre-Eng Estimating with MBS Software.
- Working with the customer on all phases of the project and building a relationship with them; Solving issues or questions with buildings. And creating contracts.
- Recording information as needed, Updating paperwork, maintaining documents, word processing; Creating, maintaining and entering information into databases
- Working with schedules based on the customer's construction requirements and monitor progress required to maintain schedule
- Identifying any problems and implement solutions
- Identifying revisions that require contract change orders

Qualifications and Skills

- Some experience in the construction industry, Sketch-Up, MBS, Auto-CAD is a plus
- Ability to write clearly and perform accurate data entry
- Experience with Microsoft office
- Excellent customer service skills and a positive attitude
- Strong Organizational Skills and Work Ethic
- Ability to Focus, Multi-task and Work Accurately under tight timelines / deadlines
- Ability to work independently and as a Team Member
- Ability to read blueprints

Job Type: Entry-Level - Full-time

Pay: DOE

- Principals only. Recruiters, please don't contact this job poster.
- do NOT contact us with unsolicited services or offers